

VIRGINIA BOARD OF BAR EXAMINERS

Office of the Secretary
2201 West Broad Street
Suite 101

Richmond, Virginia 23220-2022
804-367-0412

**APPLICATION FOR MILITARY SPOUSE
PROVISIONAL ADMISSION**

Processor:

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Version 3.0 - Submitted June 27, 2014

For Admission to Practice in the Commonwealth
Pursuant to Rule 1A:8 of the Supreme Court of Virginia

Section 1 - Personal Information**1.1 Full legal* name**

Mr.	John	James	Smith	Jr.
Title	First Name	Middle Name	Last Name	Suffix

*You must apply in your **FULL LEGAL NAME** as it appears on your birth certificate or name change order. Initials are not acceptable unless initials are part of your full legal name. If you are married and if you have not changed your name with the Social Security Administration or never assumed your spouse's last name on any educational, financial or legal documents, your full legal name would be your maiden name. If you have assumed your spouse's last name, your middle name may be your middle name as shown on your birth certificate, your maiden name, or both if you so choose.

1.2 Provide your current mailing address, email address, daytime telephone number, and date of birth.

Street	100 Information Blvd			
Apt	500			
City	Norfolk	State	VA	ZIP 23510
Daytime phone	(757) 999-9999	County	N/A	
Email address	jsmith@gmail.com	Date of Birth	December 5, 1980	

1.3 Social Security Number 123-45-6789

or **Virginia** Department of Motor Vehicles Control Number:

Disclosure of your Social Security Number or Virginia Dept. of Motor Vehicles control number is required by §54.1-116 of the Code of Virginia and assists in expediting the character review process.

YES 1.4 Are you currently employed?

Employer	City of Norfolk			
Street	100 Main Street			
City	Norfolk	State	VA	ZIP 23510
Phone Number	(757) 999-1212	Fax Number	(757) 999-1231	
Position	Clerk	Supervisor or Department	Mr. Johnson	

All correspondences with be sent to your **Mailing address**.

Section 2 – Minimum Threshold Requirements

If you answer **NO** or **FALSE** in Section 2 - Minimum Threshold Requirements, you **do NOT qualify** for Military Spouse Provisional Admission.

I hereby represent, as a part of my application for Military Spouse Provisional Admission to the Virginia bar, that I have read Rule 1A:8 of the Rules of the Supreme Court of Virginia, effective July 1, 2014, and satisfy every requirement for eligibility to apply for Military Spouse Provisional Admission, including without limitation, the following:

- YES 2.1** I have been admitted by examination to practice law before the court of last resort of a state or territory of the United States or the District of Columbia.
- YES 2.2** I hold a Juris Doctor degree from a law school that was approved by the American Bar Association at the time of my graduation.
- YES 2.3** I have achieved a score of 85 or greater on the Multistate Professional Responsibility Examination.
- YES 2.4** I am an active member in good standing and hold an unrestricted license to practice law in at least one state or territory of the United States or the District of Columbia.
- YES 2.5** I am a member in good standing in all jurisdictions where I have ever been admitted.
- True 2.6** I am not currently subject to lawyer discipline or the subject of a pending disciplinary matter.
- YES 2.7** I am the dependent spouse of an active duty service member of the United States Uniformed Services as defined by the Department of Defense (or, for the Coast Guard when it is not operating as a service in the Navy, by the Department of Homeland Security) and that my service member spouse is on military orders stationed in the Commonwealth of Virginia or the National Capitol region, as defined by the Department of Defense.
- YES 2.8** I physically reside within the Commonwealth of Virginia.
- True 2.9** I have never failed the Virginia Bar Examination.
- YES 2.10** I have completed/will complete twelve (12) hours of instruction approved by the Virginia Continuing Legal Education Board on Virginia substantive and/or procedural law, including four (4) hours of ethics, within the six-month period immediately preceding or following the filing of this application.
- YES 2.11** I have read and am familiar with the Virginia Rules of Professional Conduct.

Section 3 – Additional Information

- 3.1** I received a Juris Doctor degree from:
- Law School: **Chicago-Kent College of Law Illinois Institute of Technology**
- Graduation Date: **June 2, 2010**
- School Code: **73**

YES 3.2 Have you ever been admitted to any jurisdiction by examination?

List each jurisdiction where you have been admitted by examination

Jurisdiction	Application Date	Admission Status
Illinois	October 10, 2010	Active

YES 3.3 Have you ever been admitted to any jurisdiction other than by examination?

Other than admission by examination, list each jurisdiction where you are or have ever been admitted to practice law.

Jurisdiction	Application Type	Admission Date	Admission Status
North Carolina	Motion	April 16, 2012	Resigned

Section 4 – Required Attachments

The following documents **are required to be filed** as part of every **Military Spouse Provisional Admission**.

- YES 4.1** As proof of my Juris Doctor degree from an American Bar Association approved law school, I attach hereto an official transcript from such law school, which shows all course work completed, grades received, and the type of degree awarded. (Transcripts must be under school seal and signed by the law school dean or registrar).
- YES 4.2** As proof of my having achieved a passing score on the Multistate Professional Responsibility Examination (MPRE), I have requested such MPRE Score Report be sent to Virginia.
- YES 4.3** As proof of my being a member in good standing in all jurisdictions where I have ever been admitted, I attach a Certificate of Good Standing, dated within 90 calendar days prior to submission, from the court of last resort for each such jurisdiction.
- YES 4.4** As proof of my disciplinary status in all jurisdictions where I have ever been licensed, I attached a Certificate of Discipline, dated within 90 calendar days prior to submission, from the disciplinary authority that handles complaints against lawyers. Such certificate must provide all relevant information, reports, findings, documents and correspondence of any kind concerning my performance as a lawyer.
- YES 4.5** As proof of my good character and fitness, I attached a signed and notarized Character and Fitness Questionnaire, with all required attachments.
- YES 4.6** As proof of being a dependent spouse of an active duty service member with military orders to be stationed in the Commonwealth of Virginia, I attach a copy my spouse's military orders and a copy of my military dependent ID card.
- YES 4.7** As proof of my physically residing in Virginia, I attach a copy of one of the following documents showing my name and physical Virginia address: Virginia driver's license, rental lease, mortgage statement, utility bill, or other documentation which may be approved by the Virginia Board of Bar Examiners.
- YES 4.8** As proof of my completing 12 hours of Virginia Continuing Legal Education, including 4 hours of ethics, in accordance with Rule 1A:8(2)(k), I attach or will submit upon completion the Military Spouse Provisional Admission (MSPA) Course Affidavit and the Virginia MCLE Board Certification of Attendance.
- YES 4.9** As proof that I have read and am familiar with the Virginia Rules of Professional Conduct (VRPC), I attach the VRPC Affidavit (will print with application).

- YES 4.9** In accordance with Rule 1A:8(4), Supervision of Local Counsel, I understand that before my Military Spouse Provisional Admission application can be approved, my Local Counsel must complete the Local Counsel Affidavit and submit the completed Affidavit to the Virginia State Bar, 1111 E. Main Street, Suite 700, Richmond, VA 23219, with a copy to the Board of Bar Examiners.
- Please note:** After receipt of the Local Counsel Affidavit, the Virginia State Bar will notify the Board of Bar Examiners that your Local Counsel is a member in good standing and meets the requirements to become your Local Counsel supervisor.
- YES 4.11** I will submit a **cashier's check, certified check or money order** made payable to "Virginia Board of Bar Examiners" in the amount of \$400. **No personal, firm or company checks accepted.** This filing fee covers the cost of processing the application, preparation of the Character Report and investigation of matters contained in the completed Character Report. I understand that this filing fee is **non-refundable** and that it is my responsibility to determine that I have satisfied all threshold requirements before submitting my application. In the event my application for a Military Spouse Provisional Admission in Virginia is denied and I decide to sit for the Virginia Bar Examination, I acknowledge that I must submit a separate bar exam application and pay the appropriate filing fees.

Authorization and Release**By filing this application, I hereby:**

- A. Authorize and request every person, firm, corporation, association and agency having control of any documents, records or other writing, or having other information pertaining to me to furnish to the Board any such writings and information the Board believes will relate to my moral character and/or fitness to engage in the practice of law, and to permit the Board and any of its agents or representatives to inspect and make copies of such documents, records, and other writings.
- B. Agree that all information provided by this application, and all other information received by the Board and believed by it to have a bearing upon my moral character and/or fitness to engage in the practice of law, may be released by the Board at any time, and without liability to the Board, its members, agents, or other representatives, to any judicial, executive or legislative official, or to any investigatory or regulatory body or agency, when the Board considers such release to be reasonably needed by such official, body or agency in response to its inquiry relating to my moral character and/or fitness to engage in the practice of law.
- C. Agree that the foregoing shall remain in effect for any future application that I may make to the Board.

Signature of Applicant

Commonwealth/State/District of _____

County/City of _____

I, a Notary Public of such County/City, certify that on this day personally appeared before me

John James Smith, Jr.

who thereupon made oath that all statements contained in this application are true and complete.

Given under my hand this _____ day of _____, _____

My commission expires on _____, _____

Notary Public

Registration Number (if applicable) _____

NOTARY SEAL (must be affixed)

Revised July 2014

VIRGINIA RULES OF PROFESSIONAL CONDUCT (VRPC) AFFIDAVIT

I, **John James Smith, Jr.**, after first being duly sworn, certify that I have read and I am familiar with the Virginia Rules of Professional Conduct (VRPC).

Signature of Applicant

Commonwealth/State/District of _____

County/City of _____

I, a Notary Public of such County/City, certify that on this day personally appeared before me

John James Smith, Jr.

who thereupon made oath that all statements contained in this application are true and complete.

Given under my hand this _____ day of _____, _____

My commission expires on _____, _____, _____

Notary Public

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NOTARY SEAL (must be affixed)

Revised March 2014